



Volunteer Financial Counsellor

(Port Macquarie based)

MSS is seeking expressions of interest for a Volunteer Financial Counsellor who will help individuals struggling with credit and debt issues.

The Volunteer Financial Counsellor will provide:

- Counselling sessions to help clients examine their immediate financial situation and help them create a course of action to address their financial concerns.
- Help to put together a budget to assist clients in having clear understanding of their financial situation.
- Information about the options available to address client financial challenges.
- Advocacy or negotiation on behalf of clients with creditors, government agencies and others.

The Volunteer Financial Counsellor must be familiar with general financial legal restrictions and laws and be able to understand complicated financial and legal documents.

The Volunteer Financial Counsellor's duties will include:

- Executing MSS's vision of empowering people and strengthening the community by supporting clients to manage and break the cycle of debt and take control of their finances.
- Providing free, independent, and confidential services to clients experiencing financial difficulty.
- Assessing client's overall financial picture and understanding their needs to develop an appropriate financial plan.
- Working with support staff to establish and maintain updated client records.
- Maintaining membership with the relevant regulatory body such as Financial Counselling Association of NSW.